



Sacramento
Employment and
Training
Agency

GOVERNING BOARD

DON NOTTOLI

Board of Supervisors
County of Sacramento

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City of Sacramento

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Councilmember
City of Sacramento

SOPHIA SCHERMAN

Public Representative

PATRICK KENNEDY

Board of Supervisors
County of Sacramento

KATHY KOSSICK

Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

PUBLIC NOTICE

Due to the enactment of the federal Workforce Innovation and Opportunity Act, an open recruitment is currently underway to fill seats and reestablish the Workforce Development Board (Sacramento Works) for the Sacramento Workforce Development Area. The Sacramento Works Board has significant influence on the Capital Region's workforce and economic development policies, services and overall prosperity.

Qualifying individuals can receive application materials by downloading the attachments or by calling Ms. Hogan at (916) 263-3827.

Applications for the newly reestablished Board are due by February 12, 2016. After the initial March 3, 2016, Board appointments are made, future applications will be accepted on an ongoing basis.

“Preparing People for Success: in School, in Work, in Life”

Workforce Development Board Application for Appointment

Date: _____

APPLICANT INFORMATION

Applicant's Name: _____

Residence Address: _____

Residence Telephone #: _____

I have attached a copy of my résumé

I am seeking a seat on the Workforce Development Board representing:

- Business (*includes small business*)
- Labor/Workforce (*includes apprenticeship programs, community-based and youth service provider organizations*)
- Education/Training (*includes adult education and higher education*)
- Economic Development
- State Employment Service
- Vocational Rehabilitation
- Other (*includes transportation, housing, public assistance and philanthropic organizations*)

Business representatives: to qualify for appointment you must be an owner, CEO, COO or other individual with optimum policy making authority or hiring authority for the organization you represent; and must represent businesses that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area.

Non-Business representatives: to qualify for appointment, you must be an individual with policy making or decision making authority for the organization you represent. Please refer to Attachment A for specific membership requirements.

APPLICANT INFORMATION

1. Job Title: _____

2. Name of Business/Employer: _____

3. Business Address: _____

4. Business Telephone #: _____ FAX # _____

5. E-mail Address: _____

6. Nature/Type of Business: _____

7. Number of employees in your business: _____

8. Major Job Classifications utilized in your business: _____

COMMUNITY INFORMATION

1. Please attach a list of all commissions, boards, or committees upon which you currently serve.
2. Please identify any special areas of expertise and/or interests that you bring to the Board regarding economic development, business marketing, strategic planning, and/or special needs populations, including veterans, the disabled, migrant/seasonal farm workers, high risk youth, welfare recipients and/or dislocated workers.
3. If you have any additional information that would be helpful in determining your nomination, please feel free to add it to this application.

POTENTIAL CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to SETA or have any plans to provide goods and/or services to SETA in the future? Yes No If yes, please describe.
2. As mentioned above, you will be setting policy for and allocating funds to many community-based organizations, profit and non-profit corporations, school districts and other governmental entities (Program Operators). A list of current Program Operators is attached. Do you or any member of your immediate family have any affiliation with these Program Operators (i.e., ownership; employment; contractual relationships, including SETA-funded On-the-Job Training (OJT) program participation; commission, board or committee membership). Yes No
If yes, identify below the name of the Program Operator and the nature of the affiliation.
(Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step child.)

3. Do you, or any member of your immediately family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by SETA or any of its Program Operators? Yes No

If yes, please describe such property by size and location and identify the name of the lessee/renter.

If your nomination is approved, you will be required to file a limited conflict of interest form with the Clerk of the Boards prior to assumption of Board membership.

Thank you for your interest. Please return the questionnaire and your resume to:

Ms. Kathy Kossick, Executive Director

Sacramento Employment and Training Agency (SETA)

925 Del Paso Blvd., Suite 100

Sacramento, CA 95815

Telephone: (916) 263-3800 Fax: (916) 263-3825

WIOA Local Workforce Board Membership

CATEGORY	MEMBERSHIP REQUIREMENTS
Business	Business majority who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and (iii) are appointed from among individuals nominated by local business organizations and business trade associations. Must include 2 or more members that represent small business as defined by the U.S. Small Business Administration.
Labor/Workforce	At least 20% representatives of the workforce within the area, who (i) shall include 2 or more representatives of labor organizations who have been nominated by local labor federations or other representatives of employees; (ii) shall include 1 representative from a joint labor-management, or union affiliated, registered apprenticeship program within the area who must be a training director or a member of a labor organization; (iii) may include representatives of community based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and (iv) may include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.
Education/Training	Must include: (i) 1 representative administering adult education and literacy activities under Title II; (ii) 1 representative of higher education, including community colleges; (iii) and may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment. For (i) and (ii), representatives must be appointed from among individuals nominated by local education and training providers or institutions, if there are multiple eligible providers in the local area.
Government and Economic/ Community Development	Must include: (i) 1 representative of economic and community development entities; (ii) 1 representative of Wagner-Peyser programs; (iii) 1 representative of Vocational Rehabilitation programs; (iv) and may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance; (v) and may include representatives of philanthropic organizations.
Other	May include such other individuals or representative of entities as the chief elected official in the local area determines to be appropriate.

Provider Name
Asian Resources, Inc.
Bach Viet Association, Inc.
California Human Development Corporation
California Indian Manpower Consortium, Inc.
Center for Employment Training
Child Action, Inc.
Children's Receiving Home of Sacramento
City of Sacramento/Department of Parks and Recreation
The Community College Foundation
Community Resource Project
County of Sacramento
Department of Human Assistance
County of Sacramento
Department of Health & Human Services
Volunteer Services Bureau/Senior Companion Program
Crossroads Diversified Services, Inc.
Elk Grove Food Bank Services
Elk Grove Unified School District
Folsom Cordova Community Partnership
Francis House of Sacramento
Golden Sierra Job Training Agency
Greater Sacramento Urban League
Hmong Women's Heritage Association
International Rescue Committee, Inc.
Kinder World, Inc.
La Familia Counseling Center, Inc.
Lao Family Community Development, Inc.
Legal Services of Northern California, Inc.
Los Rios Community College District
My Sister's House
North State Building Industry Foundation
Opening Doors, Inc.
River City Food Bank
River Oak Center for Children
Roberts Family Development Center
Sacramento Area Emergency
Housing Center DBA Next Move
Sacramento Children's Home (Birth and Beyond)
Sacramento Chinese Community Service Center, Inc.
Sacramento City U.S.D. Skills & Business Education Center
Sacramento Clean Cities Coalition
Sacramento County Office of Education
Sacramento Occupational Advancement Resources, Inc.
Sacramento Self-Help Housing, Inc.
Saint John's Program for Real Change
The Salvation Army
San Juan U.S.D.
SARTA
Slavic Assistance Center
Soil Born Farm Urban Agriculture Project
South County Services, Inc.
Southeast Asian Assistance Center, Inc.
Travelers Aid-Emergency Assistance Agency

Provider Name
Twin Rivers Unified School District
Valley Vision, Inc.
Vietnam Veterans of California, Inc.
Visions Unlimited, Inc.
Voluntary Legal Services Program of Northern California, Inc.
Volunteers of America of Greater Sacramento and Northern Nevada, Inc.
Waking the Village
WEAVE, Inc.
WIND Youth Services
Women's Civic Improvement Club of Sacramento, Inc.
Playmate Child Development Center